

Underwater Life/Pond Dipping Risk Assessment

Visit to: Holt Hall (Upper Lake)	Group Size: 30 students (max)	Age: KS2 / KS3 / KS4 / A level
Leader: Holt Hall Teaching Staff	Learning Intention: To investigate invertebrates living in the top lake at Holt Hall	
Hazard	How To Manage It - What procedures will be in place (controlled measures)	
<p>Drowning</p> <p>Weil's Disease</p> <p>Hypothermia</p> <p>Injuries from pond nets</p>	<ul style="list-style-type: none"> • Ensure appropriate ratios of staff: students (See Educational Visits and Journeys folder) • Young people must work from the jetty and should not wade into the water. • Young people must wear appropriate footwear • Only one person from each group should be allowed onto the jetty at any one time • A member of visiting staff should be stationed on the jetty • A fixed throw line is available in case of emergencies <ul style="list-style-type: none"> • All young people must wear plastic gloves to avoid contact with lake water • Young people must take a shower if they fall into the lake. • Young people told not to put hands near mouth when looking at invertebrates in the lab • No food or drink should be eaten and hands must be washed thoroughly after the activity. • If a student becomes ill following a Holt Hall visit the doctor should be told that the student has been in close contact with lake water • See CLEAPSS Guidance leaflet PS1 Pond Dipping and Weil's disease <ul style="list-style-type: none"> • If a young person falls into the lake they should be escorted back to the Hall as soon as possible. A blanket should be available in cold weather. <ul style="list-style-type: none"> • Young people should carry nets vertically on the way to and from the lake with the net end raised • Young people should be advised to hold the end of the net pole with their other hand when moving between the water's edge and their group. Groups must be spread out. • Young people must walk at all times 	
<p>Reference to Generic Risk Assessments/Polices and Operation Procedures:</p> <p>General Risk Assessment – Holt Hall Field Studies Centre (available via our website www.holthall.norfolkedunet.gov.uk) Educational Visits and Journeys, Procedures and Guidance, Norfolk County Council 2004 (updated 2008). A copy of this document is available at www.schools.norfolk.gov.uk. Navigate to Educational Visits and Journeys from A-Z menu. Group Safety at Water Margins (Educational Visits and Journeys – Appendix 5 or available at www.teachernet.gov.uk/wholeschool/healthandsafety/visits) RoSPA Water Safety Information available at http://www.rospace.com/leisuresafety/adviceandinformation/watersafety/pond-dipping.aspx Quality Safety & Sustainability, NAFSO (Copy held by Holt Hall Field Studies Centre)</p>		

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CLEAPSS Guidance Leaflet PS1

Alternative Plans:

Review:

Ongoing/Dynamic Risk Assessments undertaken during visit

Assessment made by _____

Signed _____

Date Reviewed:

Reviewed by S Woodhouse Date: 31/08/06

Reviewed by J Mumford-Smith Date: 27/11/07

Reviewed by S Woodhouse Date: 25/02/08

Reviewed by J Dennis Date: 30/11/10

Reviewed by S Woodhouse Date: 22/12/10