

Site Hazard Card

Holt Hall Field Study Centre

Tourism Study

Location

Cromer or Sheringham.

Risks

The following risks are applicable to anyone taking part in this activity.

- Problems due to inadequate supervision.
- Immersion, drowning or being swept out to sea.
- Risk of hypothermia, heat stroke and sunburn.
- Minibus travel.
- Traffic accident.

Safety Measures

- Staff: student ratio must be at least 1:6+1 for year 3 and 1:15+1 for years 4-6, not including Holt Hall Staff but wherever possible use a ratio of 1:10+1 for years 4-6. Staff: student ratio must be 1:15+1 for years 7-13.
- The leader must frequently count the children to ensure that they are all accounted for.
- KS2 students may not use public toilets unless accompanied by a member of visiting staff.
- The leader must not take students near the sea in rough conditions.
- In case of immersion, blankets must be kept in the minibus and an exposure blanket in the first aid kit. If necessary students may be returned to Holt Hall, be taken to Cromer Hospital or the coastguard and ambulance may be called, depending on the severity of the incident.
- Groups must be supervised at all times. Particular care must be taken when crossing the roads.
- Groups must be careful not to cause an obstruction, which could result in a student or member of the public having to walk in the road. Groups should walk in single file and stop by buildings in a single file line by the wall of the building.
- Students must be dressed suitably for the conditions and use sun block if appropriate. Hats may be advisable.
- Children must follow all minibus rules
- minibuses are regularly checked and maintained.
- Staff must carry a first aid kit and ensure that any medication is easily accessible, not left in the minibus and that any medication for specific students is with the correct group leader.

- Diabetics must have food with them.
- Holt Hall and school staff must be made aware of any allergies to nuts, insect bites and stings etc.

Emergency numbers

- Ambulance, Police: 999
- Cromer Hospital: 01263 513571
- Holt Surgery: 01263 712461
- Holt Hall: 01263 713117

Telephone locations in an emergency

- Car park normally used by Holt Hall minibuses located between Cadogan Road, Beach Road and Canada Road.
- On Mount Street between the side roads 'Hans Place' and 'Bond Street'.
- On Loudon Road between the sideroads 'The Croft' and 'The Loke'.