

Beach Walk/Birdwatching

Visit to: Kelling Quags, Cley, Salthouse	Group Size: Up to 40 pupils	Age: KS2
Leader: Holt Hall Teaching Staff		

Hazard	How To Manage It - What procedures will be in place (controlled measures)
<p>Injuries occurring while using/carrying binoculars:</p> <ul style="list-style-type: none"> • Looking directly at the sun • Looking through binoculars when walking or travelling on the minibus • Injuries from binocular strap 	<ul style="list-style-type: none"> • Young people must be told not to look directly at the sun with binoculars. No birds that are flying in the direction of the sun should be pointed out to them. • Young people must not look through binoculars while travelling on the minibus. • Young people must be stationary when looking through binoculars.
<p>Drowning or being swept out to sea</p>	<ul style="list-style-type: none"> • All young people to walk and behave sensibly at all times • Ensure appropriate ratios of staff: students (see Educational Visits and Journeys folder). • Tide times and approximate heights must be known. • Weather conditions must be taken into account especially in relation to tide and wave height. • Young people may not go to the seaward side of the shingle ridge until instructed to do so. • The young people must not go into the sea. • The leader must have a whistle and the young people must always be close enough to hear it and be alerted to the leader's instructions. • The leader must conduct frequent head counts. • The leader must have an overview of all the young people at all times.
<p>Hypothermia, heat exhaustion, heat stroke and sunburn</p>	<ul style="list-style-type: none"> • See general risk assessment
<p>Minibus travel</p>	<ul style="list-style-type: none"> • See general risk assessment
<p>Being hit by a car</p>	<ul style="list-style-type: none"> • Young people instructed to stay close to the minibus after alighting and await further instructions

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Reference to Generic Risk Assessments/Polices and Operation Procedures:

General Risk Assessment – Holt Hall Field Studies Centre (available via our website www.holthall.norfolkedunet.gov.uk)

Educational Visits and Journeys, Procedures and Guidance, Norfolk County Council 2004 (updated 2008). A copy of this document is available at www.schools.norfolk.gov.uk. Navigate to Educational Visits and Journeys from A-Z menu.
Holt Hall lost children procedure

Group Safety at Water Margins (Educational Visits and Journeys – Appendix 5 or available at <http://www.teachernet.gov.uk/docbank/index.cfm?id=3820>)

Quality Safety & Sustainability, NAFSO (Copy held by Holt Hall Field Studies Centre)

Alternative Plans:

Review:

Ongoing/Dynamic Risk Assessments undertaken during visit

Assessment made by _____

Signed _____

Date Reviewed:

Reviewed by S Woodhouse

Date: 31.08.06

Reviewed by J Mumford-Smith

Date: 13.02.08

Reviewed by S Woodhouse

Date: 27.02.08

Reviewed by S Woodhouse

Date: 21.01.11