

'COAST DEFENDERS' RISK ASSESSMENT

ESTABLISHMENT: Holt Hall

PROPOSED ACTIVITY / ENVIRONMENT: Coast Defenders: young people travel to Overstrand to learn about the cliffs & sea defences

Hazards <i>List significant hazards that may result in serious harm</i>	Risk <i>Indicate the level of risk</i>	Who might be harmed? <i>List groups of people who are at risk</i>	Is the risk adequately controlled? <i>List existing controls or note where information may be found. (e.g. information, instruction training, systems or procedures)</i>	What further actions are needed to control the risk? <i>List the risks that are not adequately controlled and propose actions that are needed to reduce or eliminate the risks.</i>	Outcome
General considerations	MEDIUM	Young people and adults	CONSIDERATIONS: <ul style="list-style-type: none"> • Clothing –ensure young people are wearing suitable outdoor clothing for the weather, for example, waterproofs or sun hats • Ensure first aid bag is easily accessible • Ensure young people have any medicines they may require on them, for example, asthma inhalers • Tide times must be known by the Holt Hall teacher in advance of the visit 	<ul style="list-style-type: none"> • If the group divides into smaller working groups, someone in each group must have a first aid qualification and be carrying a first aid bag & whistle • Ensure appropriate ratios of staff: students • Students must not do anything that could cause erosion or damage to the environment 	LOW
Minibus travel:	HIGH	Young people and adults	<ul style="list-style-type: none"> • See guidance in Norfolk County Council Educational Visits guidelines • Minibuses to be checked weekly & this check to be recorded • Minibuses to be well maintained mechanically • Drivers of minibuses to check the vehicle visually before getting in it to drive at all times • Driver to have Norfolk Driving Qualification (all Holt Hall teachers have this) • Seatbelts must be worn by all passengers & checked that they are on correctly by the driver 	<ul style="list-style-type: none"> • Ensure appropriate ratios of staff: students • Adult supervision and modelling of behaviours • No distracting the driver • Driver to know location of first aid kit & to carry mobile phone 	LOW
Cliffs: Cliff fall Falling off cliff	MEDIUM	Young people and adults	<ul style="list-style-type: none"> • Nobody must use the old closed path at the top of the cliff • Nobody may walk at the cliff edge, cliff base or directly on the cliff face due to the structure and nature of the rock. 	<ul style="list-style-type: none"> • The group leader should position themselves 3m from the cliff edge & no young people are allowed past this point • Ensure appropriate ratios of staff: students 	
Road leading down to beach: Slipping on stones Falling over	MEDIUM	Young people and adults	<ul style="list-style-type: none"> • Young people must stay behind their group leader when walking down the steep road • Everyone must walk down the road not run • Stones must not be kicked down the road 	<ul style="list-style-type: none"> • Ensure appropriate ratios of staff: students 	

Sea wall: Slipping Soaking by waves	HIGH	Young people and adults	<ul style="list-style-type: none"> • Young people should not stand on the railings side of the sea wall in high tide conditions as the waves can crash upon the sea wall & splash over the railings • The group leader needs to make young people aware that the sea wall can be slippery to walk upon especially when it is wet • Young people should walk & not run 	<ul style="list-style-type: none"> • In extreme weather, the waves can crash upon the sea wall with force. If this is the case, the young people will not be allowed to walk along the sea wall. • Ensure appropriate ratios of staff: students 	
Sea & beach: Soaking by waves Being swept out to sea Wandering off	HIGH	Young people and adults	<ul style="list-style-type: none"> • See Norfolk County Council Educational Visits guidelines • Young people are not permitted in the sea 	<ul style="list-style-type: none"> • Waves can travel up the beach unexpectedly. In the case of beach play, the Holt Hall teacher must draw a line in the sand 5m away from the waves that are furthest up the beach, & tell the young people not to cross over the line • Ensure young people know the boundaries of where they can play on the beach • During high tide, the sea may reach up as far as the area near the rock armour & resemble a small pool, & young people must be reminded not to paddle in the sea here • Ensure appropriate ratios of staff: students • Head counts to ensure all members of the group are present • Use of whistle recall system 	
Rock armour, revetments, groynes & gabions Slipping Falling off Injury	HIGH	Young people and adults	<ul style="list-style-type: none"> • Young people are not permitted to climb on the rock armour, revetments, groynes or gabions 	<ul style="list-style-type: none"> • When playing in the area next to the rock armour, young people may lean against it & touch it to discover it's hardness only when told to do so by their group leader, & must keep both feet on the beach. • Ensure appropriate ratios of staff: students 	

Reviewed by S Woodhouse

Date: 31.08.06

Reviewed by J Armstrong

Date: 29.08.07

Reviewed by J Mumford-Smith

Date: 27.11.07

Reviewed by S Woodhouse

Date: 28.02.08