

Bat Walk Risk Assessment

Visit to: Holt Hall	Group Size: 30 students (max)	Age: KS2 (7-11 year olds)
Leader: Member of visiting school staff	Other Staff: School staff (ratio 1:15 +1)	
Hazard	How To Manage It - What procedures will be in place (controlled measures)	
<p><u>General considerations</u></p> <ul style="list-style-type: none"> • Inadequate supervision • Hypothermia • Health issues arising from pupils with specific medical requirements or those without medication • First Aid <p><u>Woodland</u></p> <ul style="list-style-type: none"> • Falling trees/branches. • Twigs in eyes • Foot injury • Cuts and scratches <p><u>Holt Hall Lake</u></p> <ul style="list-style-type: none"> • Falling into lake, Weil's disease, hypothermia 	<ul style="list-style-type: none"> • Ensure appropriate ratio of staff: students. • Staff must carry torches. Any young people with torches should be encouraged to bring them. • Clothing –ensure young people are wearing suitable outdoor clothing, e.g. warm clothing, waterproofs • This risk assessment may need to be modified for pupils with specific medical requirements or disabilities. • Ensure young people have any medicines they may require on them, e.g. asthma inhalers • Ensure that one of the supervising adults is carrying a first aid bag or kit. • It is also advised that the activity leader has a mobile phone or radio to contact somebody back at the Hall in case of emergency. • All trees along paths and the estate road are regularly inspected for obvious defects. • Visiting staff must ensure that the group keeps to the route provided by Holt Hall staff. • The route is regularly checked by Holt Hall staff for trip hazards and eye-level twigs. • Young people must walk and behave sensibly at all times • This activity must not be undertaken in adverse weather conditions or high winds. • Visiting staff made aware of all water bodies on site on arrival at the Centre. • There is a fixed throw line near to the jetty • If a students falls into the lake they should be escorted immediately back to the Hall and have a shower or bath. See General Risk Assessment for information on the signs and treatment of hypothermia • Visiting staff should be aware of the signs and symptoms of Weil's disease. 	

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Reference to Generic Risk Assessments/Polices and Operation Procedures:

General Risk Assessment – Holt Hall Field Studies Centre (available via our website www.holthall.norfolkedunet.gov.uk)
Educational Visits and Journeys, Procedures and Guidance, Norfolk County Council 2004 (updated 2008). A copy of this document is available at www.schools.norfolk.gov.uk. Navigate to Educational Visits and Journeys from A-Z menu.
Group Safety at Water Margins (Educational Visits and Journeys – Appendix 5 or available at <http://www.teachernet.gov.uk/docbank/index.cfm?id=3820>)
Quality Safety & Sustainability, NAFSO (Copy held by Holt Hall Field Studies Centre)

Alternative Plans:

Review:

Ongoing/Dynamic Risk Assessments undertaken during visit

Assessment made by _____

Signed _____

Date Reviewed:

Created by S Woodhouse Date: 20.03.08
Reviewed by J Dennis Date: 21.12.10
Reviewed by S Woodhouse Date: 21.01.11