

Art in the Environment

Visit to: Holt Hall Estate	Group Size: Up to 40 pupils	Age: KS2
Leader: Holt Hall Teaching Staff		

Hazard	How To Manage It - What procedures will be in place (controlled measures)
<p>Injuries from working in woodland:</p> <ul style="list-style-type: none"> • Eye pokers • Cuts, scratches and splinters • Sprains and strains • Allergic reaction to bites, stings or nuts • Poisoning by plants or fungi <p>Injuries from improper use of equipment</p>	<ul style="list-style-type: none"> • Young people supervised at appropriate ratios (see Educational Visits and Journeys folder). • Young people told to walk when in the woodland • Plants are not to be broken off at ground level as this leaves a sharp spike. • Any stick longer than 1.5m needs to be carried by 2 young people, one at each end. • Bracken may not be picked as it may cause large splinters or cuts. • Centre staff must check nominal roll for any allergies and make necessary arrangements with young people and visiting staff. • Young people must be told not to eat anything that they find in the woods. • Everybody must wash their hands at the end of this activity <ul style="list-style-type: none"> • Young people must be shown how to use and carry all equipment safely.

Reference to Generic Risk Assessments/Polices and Operation Procedures:

General Risk Assessment – Holt Hall Field Studies Centre (available via our website www.holthall.norfolkedunet.gov.uk)

Educational Visits and Journeys, Procedures and Guidance, Norfolk County Council 2004 (updated 2008). A copy of this document is available at www.schools.norfolk.gov.uk. Navigate to Educational Visits and Journeys from A-Z menu.

Quality Safety & Sustainability, NAFSO (Copy held by Holt Hall Field Studies Centre)

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Alternative Plans:

Review:

Ongoing/Dynamic Risk Assessments undertaken during visit

Assessment made by _____

Signed _____

Date Reviewed:

Reviewed by S Woodhouse
Reviewed by J Mumford-Smith
Reviewed by S Woodhouse
Reviewed by S Woodhouse

Date: 31.08.06
Date: 12.02.08
Date: 27.02.08
Date: 27.01.11