

Application received

Days allocated

Booking offered

Booking confirmed

Information sent

Planning meeting

FOR OFFICE USE ONLY

HOLT HALL FIELD STUDIES CENTRE APPLICATION FOR DAY VISIT FIELD COURSE

SCHOOL / COLLEGE

Name of School:

Phone:

Head Teacher / Principal:

Fax:

Address:

Name of Group Leader/Teacher-in-Charge:

GROUP

Number in group (max. 36 at one time):

Year:

Number of accompanying Teachers:

Helpers:

Please detail students with special medical, mobility or learning needs

TRANSPORT

What is your expected: Arrival time:

Departure time:

Method of transport:

Is transport available all day? YES / NO

COURSE

Course required:

DATES

Days / dates NOT convenient:

Preferred dates:

I understand and agree to the cancellations of booking conditions.

Signature of Head Teacher / Principal:

Please send completed forms to: Holt Hall Field Studies Centre, Kelling Road, Holt, Norfolk, NR25 7DU